

Minutes of an Ordinary Meeting of Braishfield Recreation Ground

4 September 2019 (9:22pm to 9:45pm), in Braishfield Village Hall

Present

Members of Braishfield Parish Council, the

Sole Trustee for the Charity:

Chairman Cllr Jane Bennett
Cllr Richard Brazier
Cllr Carole Renvoize
Cllr Peter White
Cllr Sally Yalden

Others:

Locum Clerk to Braishfield Parish Council,
Carol McFarland
Members of Public: None present

Apologies

418. Apologies were received from Vice Chairman Ian Knights and Cllr Mark Swinstead, who were each unable to attend due to a family commitment and work commitment respectively.

Members' interests in the business for the Meeting

419. No Member of the Parish Council declared any personal or financial interest in the business on the agenda for the Meeting.

Agreement of the accuracy of the Minutes of the last Meeting

420. The Sole Trustee agreed the accuracy of the Minutes of the Meeting held on 02/07/19, and a copy was to be signed by the Chairman.

RESOLVED

Public Participation

421. No members of the public present.

To Receive the Following Reports and Action to be Taken:

Damage and Repairs to Play Area

422. It was noted that the total repair cost to the play was £370, however, £120 of this was for repairs not carried out from an earlier report from Test Valley Borough Council. Therefore, the recent damage repair cost amounted to £250 and it was agreed that no insurance claim could be made as the council's insurance excess was £250. (FOR INFORMATION ONLY)

Health and Safety Checks

423. It was noted that Test Valley Borough Council conduct quarterly inspections of

the playground equipment. It was noted that the playground trampoline required cleaning. It was agreed that Cllr Sally Yalden would conduct monthly inspections of the playground and the recreation ground and report back. (FOR INFORMATION ONLY)

Visual Tree Assessment Survey 2019

424. Chairman Jane Bennett reported that Christopher Hoare Tree Services Limited had re-surveyed the trees. As a result, the oak tree in the corner required some immediate attention at a cost of £150 + VAT which was done under a Five Day Notice. Chairman Jane Bennett to look at the report and produce a spreadsheet of works. (FOR INFORMATION ONLY)

Football Club Lease

425. Chairman Jane Bennett reported that she, Cllr Knights and Cllr Brazier were to meet with the football Club to try to move this forward and they would bring the lease before Council for the final decision. (FOR INFORMATION ONLY)

Repairs of Potholes in Carpark

426. Cllr Yalden to obtain some quotes for the repairs and bring back to Council for approval. (FOR INFORMATION ONLY)

Repairs to Benches

427. Chairman Jane Bennett reported that Alex McCleod had done a super job and had thanked him. (FOR INFORMATION ONLY)

Rebedding of Bollards

428. This work was still to be carried out. Chairman Jane Bennett to approach Dick Ord to quote for the work. (FOR INFORMATION ONLY)

No Parking Sign in Front of Bollards

429. Cllr Brazier reported that this was still to be done. (FOR INFORMATION ONLY)

Clearance and Grassing of Area Behind the Bus Shelter

430. Chairman Jane Bennett to ask the Lengthsman if he could do this. (FOR INFORMATION ONLY)

Health and Safety (Urgent Matters)

431. No matters reported.

Bank Mandate

432. *The Sole Trustee considered updating the Bank Mandate to any 2 councillors to*

sign. That a letter be written to CAF to advise that the primary contact had resigned and the address be changed to the Chairman's until a permanent Clerk is employed.

RESOLVED

Payments

433. *The Sole Trustee proposed that the following payments be made:*

Test Valley Borough Council -Repairs to Playground £444.00 (£370+VAT)

Christopher Hoare Tree Services Ltd - Tree Inspection £480.00 (£400+VAT)

Merritt Tree Services Ltd - Urgent works to Oak Tree £180.00 (£150+VAT)

RESOLVED

Matters for Decision at Subsequent Meeting

434. Visual Tree Assessment Spreadsheet. Review quotes for works.

Next Meeting

435. The next meeting will be held on 01/10/19.

Signed Chairman: _____

Date: _____